

# Kaiser Permanente PPO Colorado Provider Manual

- Health Plan Member Eligibility and Benefits Determination
- Product Descriptions



# **Section 3**

- Health Plan Member Eligibility and Benefits Determination
- Product Descriptions

# INTRODUCTION

Our goal is to ensure members get the care they need when they need it, hassle free! Our Member eligibility and benefit determination policies and procedures help guide you and your staff in assisting the member. This section provides a quick and easy resource complete with contact phone numbers, detailed processes and site lists for services related to Member eligibility and benefit determination. It also briefly describes our health plan products.

If, at any time, you have a question or concern about the information outlined in this section of the Provider Manual, you can reach our Member/Provider Services Department by calling 303-338-3800 or 1-800-632-9700.

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# 3.1 MEMBER ELIGIBILITY VERIFICATION

You are responsible for verifying a Member's eligibility each time the Member presents at your office for services. Do not assume that coverage is in effect because a person produces a Kaiser Permanente Member ID card. The process for verifying eligibility is as follows:

- 1 Request Kaiser Permanente Member ID card and check identity against a photo ID.
- 2 Contact Kaiser Permanente by telephone, interactive voice response (IVR) system or by web (Affiliate Link), as described in Option #3 in the chart below.
- 3 If you cannot verify eligibility because Kaiser Permanente's eligibility verification offices are closed, you should verify eligibility on the next business day.
- 4 If you are unable to verify eligibility or if services are requested after hours, the Member must complete a financial responsibility form. Please explain that the Member will be responsible to pay for the services if it is later determined that he or she did not have coverage on the date of service. See Section 3.2 regarding retroactive eligibility changes.

Option	Description
#1	Interactive Voice Response (IVR) System: The IVR can be accessed for Member eligibility, copayment information, and the name of the PCP assigned to the Member through the Member/Provider Services Department for at 303- 338-3800 or 800-632-9700, 7 days a week from 8am to 5pm. Please have the Member's HRM number and date of birth available when you call.
#2	Member/Provider Service Line: If you are unable to use the IVR system to confirm Member eligibility or PCP assignment, you may speak with a customer service representative by calling the Member/Provider Services Department at 303- 338-3800 or 800-632-9700, , M-F from 8am to 5pm. Please provide the Member's name and Member HRN number, inclusive of suffix, which is located on the Kaiser Permanente ID card.
#3	Online Affiliate Link is a secure provider portal which is accessible and can be accessed 24 hours a day, 7 days a week. To verify eligibility, please go to Online Affiliate   Community Provider Portal   Kaiser Permanente. If you are not registered as a user, you can begin that process from this link as well. The Use of Online Affiliate Link is required to check eligibility, benefits, and claim status as well as file claim disputes. Kaiser Permanente Colorado will be moving away from faxes and paper forms in 2025. With additional access to Online Affiliate Link, you are will be able to place orders and view the orders that your office has placed, which includes Laboratory and Radiology orders.
#4	For Members of Self-Funded plans administered by KPIC, you can also utilize the Self-Funded Provider Portal at <a href="http://kpclaimservices.com">http://kpclaimservices.com</a> , a secure site, for which a user ID and password are required. To obtain access, go to <a href="http://kpclaimservices.com">http://kpclaimservices.com</a> and click the <i>Provider Registration</i> link near the top of the website and complete the form.

# 3.2. RETROACTIVE ELIGIBILITY CHANGES

Kaiser Permanente may determine retroactively that a Member was not eligible for coverage on the date of service. This occurs, for example, when eligibility data is received late from employer groups, or is adjusted by employer groups. The applicable Payor is not responsible for paying for services in that case, but if you obtained a financial responsibility form from the Member, you may bill the Member directly for the services. If you have already received payment for the services, the applicable Payor will notify you of the adjustment.

Some examples where Member eligibility may change retroactively include, but are not limited to, the following conditions:

- Kaiser Permanente receives delayed information, e.g., from Member's employer, that an individual is no longer a Member.
- The individual policy/benefit has been terminated.
- The Member decides not to purchase continuation coverage.
- The Member decides not to pursue coverage through Connect for Health Colorado.
- The eligibility information received by Kaiser Permanente is later determined to be false.

If you have received payment on a claim(s) that is impacted by a retroactive eligibility change, a claim adjustment will be made. The reason for the claim adjustment will be reflected on the remittance advice.

# 3.3. BENEFIT COVERAGE VERIFICATION

You are responsible for verifying that a Member has coverage under their Membership Agreement, Evidence of Coverage, or Certificate of Insurance for the services you will be providing, and for obtaining any required prior authorization. See Section 4 of the Manual for information regarding authorization requirements. To determine a Member's benefit coverage and cost share, choose an option below.

- Contact the Member/Provider Services Department at 303-338-3800 or 800-632-9700 to verify Member benefit coverage.
- Access Member benefit coverage via Affiliate Link website at <u>www.providers.kaiserpermanente.org/cod</u>, a secured site, for which a user ID number and password are required.

 For Members of Level-Funded plans administered by KPIC, you can also contact Level-Funded Customer Service at 877-883-6698 or utilize KPIC/Level-Funded Provider Portal at <a href="http://kpclaimservices.com">http://kpclaimservices.com</a>, a secure site, for which a user ID and password are required.

# 3.4. EXCLUSIONS AND LIMITATIONS

The benefits described in each Membership Agreement, Evidence of Coverage, or Certificate of Insurance are subject to various limitations and exclusions. It is important to inquire about coverage before rendering a service, so the Member can be informed of potential payment responsibility.

Information can be obtained electronically or by calling Member/Provider Services Department at 303-338-3800 or 800-632-9700. For Members of Level-Funded administered by KPIC, you may also contact Customer Service at 866-213-3062.

# 3.5. THREE MONTH GRACE PERIOD FOR MEMBERS ELECTING APTC SUBSIDY

Members enrolled in a Kaiser Permanente Individuals and Families (KPIF) plan often elect to receive the federal premium subsidy to help them pay their monthly premium. When they make this election and they do not pay their monthly premium payment on time, they are entitled to a three-month grace period pursuant to federal law. During the first month of the grace period, the member's claims must be processed by Kaiser Permanente. If the member fails to make payment during the second and/or third months (so that all the premiums owed for the three months are paid on or before the last day of the grace period), the member's claims are held and not processed, until the end of the grace period.

If premiums are not paid in full by the end of the grace period, the Member's coverage terminates on the last day of the first month of the grace period. Any claims incurred in the second and third months will be denied due to the retroactive termination of coverage based on the Member's failure to be enrolled on the date(s) of service due to their non-payment of premiums.

Kaiser Permanente notifies providers in writing of their patient's claim status when the patient enters the second month of the grace period. Providers may seek reimbursement directly from the member at the end of the three-month grace period, if the claim is denied for the member not being enrolled (and, therefore, ineligible), due to termination of coverage based on the non-payment of premiums.

Kaiser Permanente encourages providers to continue to see members as they may become current in their premiums. However, if they do not pay all premiums that are due on or before the last day of their grace period, then the member's coverage will be terminated as of the last day of the first month of the grace period. The former (terminated) member will be responsible for payment to the provider if they are terminated at the end of their grace period for services provided during the second and third months of their grace period.

# 3.6. PRODUCTS AND ONEKP ID CARDS

Kaiser Permanente of Colorado offers different products to individuals and employer groups. The Member's identification card will indicate which product he/she is enrolled in. Kaiser Permanente Members should present their ID cards prior to services. Current Member ID card examples can be found in the Member Information section of the Community Provider Portal at:

http://providers.kaiserpermanente.org/html/cpp\_cod/memberinfotoc.html

Additionally, it is recommended you obtain a copy of the card (front and back) each time services are rendered. This will assist you in referencing the required insurance information. You are contracted to treat Kaiser Permanente Members who are enrolled in the following plans:

# **PPO Products**

PPO

PPO with Health Savings Account (HAS)

Medicare Senior Advantage Choice (PPO)

3 Tier Deductible POS with Health Savings Account (HSA)

# **Level-Funded Products administered by KPIC**

2-Tier PPO

2-Tier PPO HRA-Qualified Deductible EPO

2-Tier PPO HAS-Qualified Deductible EPO

# **Small Group Public Option (Off Exchange ONLY)**

KP Colorado Option Silver PPO

KP Select Colorado Option Bronze PPO

**NOTE:** The above list of offered plans are current at the time of publication and may change throughout the year.

# 3.6.1 Digital Membership Cards

The digital Membership card provides convenient, secure access to Members' Kaiser Permanente membership information anytime, anywhere so Members can check-in for appointments and pick up prescriptions at Kaiser Permanente medical office pharmacies and access their family's Membership information.

# 3.6.2 Point-of-Service ("POS") Products

Members seeking services from providers outside of the Kaiser Permanente system can self-refer to providers of their choice at the time of medical need, or at the "point of service". They will have a Kaiser Permanente POS membership ID card.

"IN-PLAN" If the POS Member stays in-plan (using the HMO tier of their plan), obtain referral information and bill Kaiser Permanente in your usual manner.

"OUT-OF-PLAN" If the POS Member receives treatment without an HMO authorization, they have elected to go out-of-plan. Payment is made under the PPO or indemnity contract and all contracted discounts apply. Bill Kaiser Permanente indicating the POS Member's ID number. Kaiser Permanente will send remittance advice to both you and the Member itemizing the Member's balance due.

For POS plans, pre-certification is required under the Participating Provider Tier (if a 3-Tier POS Plan) and the Non-Participating Provider (Out-of-Network) Tier for specific services or treatments, such as:

- All inpatient admissions and services including:
  - o inpatient rehabilitation therapy admissions
  - o comprehensive rehabilitation facility admissions related to services provided under an inpatient multidisciplinary rehabilitation program
  - inpatient mental health and chemical dependency admissions services including residential services
  - o long-term acute care and subacute admissions
- Skilled nursing facility
- Non-emergent air or ground ambulance transport
- Amino acid-based elemental formulas
- Clinical trial
- Medical foods
- Applied behavioral analysis (ABA)
- Cardiac rehabilitation
- Dental and endoscopic anesthesia
- Durable medical equipment
- Genetic testing

- Habilitative services (physical therapy, occupational therapy, and speech therapy)
- Home health and home infusion services
- Hospice care
- Imaging services:
  - Magnetic Resonance Imaging (MRI)
  - Magnetic Resonance Angiography (MRA)
  - Computerized Tomography (CT)
  - Computerized Tomography Angiography (CTA)
  - Positron Emission Tomography (PET)
  - Electron Beam Computerized Tomography (EBCT)
  - Single Photon Emission Computerized Tomography (SPECT)
- Outpatient injectable drugs
- Outpatient procedures
- Outpatient surgery
- Pain management services
- Prosthetic and orthotic devices
- Radiation therapy services
- Reconstructive surgery
- Outpatient rehabilitation therapy:
  - physical therapy
  - occupational therapy
  - speech therapy
  - o pulmonary therapy
- TMJ/orthognathic surgery
- Transplants
- Transgender surgery and services

Per CO law, if the provider is contracted (a Participating Provider) with the carrier, KPIC, the provider must obtain the pre-certification, not the patient. If there is no contract between the provider (a Non-Participating Provider) and KPIC then the patient (or his/her/their provider) must call Permanente Advantage for pre-certification at least 3 days prior to any scheduled hospital admission, unless admitted in an emergency. Pre-certification for emergency admissions must be obtained within 3 days following the admission. To obtain pre-certification, call 888-525-1553. Both the Member and provider will receive written authorization confirming medical necessity.

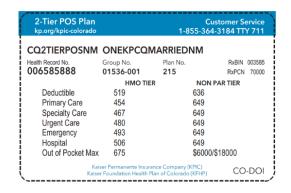
# 3.6.3 Point-of-Service ("POS") Products

Multichoice is a 3-tier point-of-service product. Multichoice Members have three (3) tiers of benefits – a deductible coinsurance HMO coverage for those who seek care with Kaiser Permanente or Affiliated Healthcare Providers and medical offices, participating provider coverage within the First Health Network for KPIC, and a non-participating provider

coverage. Copays for office visits, deductibles, coinsurance, and out-of-pocket maximums match between the plan's HMO and participating provider coverage tiers, to reduce or eliminate benefit disparity between these networks.

# 3.6.4 Colorado POS Member OneKP ID Card Samples

# 2-Tier POS Plan





# 3-Tier POS Plan





# 3.6.5 Medicare Products

New Effective January 1, 2024: Announcing Kaiser Permanente Senior Advantage Choice (PPO)

Kaiser Permanente Senior Advantage Choice (PPO) offers greater options, flexibility, and convenience for Colorado individuals. With Senior Advantage Choice (PPO), we're helping Coloradans access medical care from KP's best-in-class physicians and clinicians, while also providing the flexibility and convenience of additional provider options in all 64 counties in Colorado.

This plan provides comprehensive, high-quality healthcare, including Medicare Part D prescription-drug benefits. Based on the contract between Kaiser Permanente and CMS, Senior Advantage Choice (PPO) covers all Medicare benefits and more. Senior Advantage Choice (PPO) is available to Medicare beneficiaries who are eligible for Medicare Part A and are enrolled in Medicare Part B and reside in our Denver Metropolitan and Southern Colorado Medicare service areas. This plan is only offered in the individual market (and not the employer group market). This plan will be available in Northern Colorado beginning January 1, 2025.

### 3.6.6 Traditional HMO Medicare Products

Kaiser Permanente has contracted with the Centers for Medicare & Medicaid Services (CMS) to offer Medicare Advantage (MA) Plans to Medicare Beneficiaries. These plans are known as Senior Advantage. Kaiser Permanente offers six (6) individual MA plans: Senior Advantage Core, Silver, Enhanced, Gold, Bronze, and our Special Needs Plan. The Core plans are a traditional HMO Plan (HMO), and the Silver, Enhanced, Gold and Bronze plans are an HMO plan with a Point of Service (POS) Benefit (HMO-POS). The Special Needs plan is for individuals with *both* Medicare and Medicaid. These plans provide comprehensive, high-quality healthcare, including Medicare Part D prescription-drug benefits. Based on the contract between Kaiser Permanente and CMS, Senior Advantage Covers all Medicare benefits and more. Senior Advantage is available to Medicare beneficiaries who are eligible for Medicare Part A and are enrolled in Medicare Part B.

In addition to our five individual plans, Kaiser Permanente also offers Senior Advantage to the employer group market.

# 3.6.7 Medicare Member ID Card Samples

# D/B Medicare Part D - HMO and HMO-POS



Appointments, Medical Advice and After-Hours Care:	303-338-4545	711 TTY		
Member Services:	1-800-476-2167	711 TTY		
Claims Information:	1-800-382-4661			
Mail Order Pharmacy: 1-866-523-6059 Submit Claims to: Kaiser Permanente Claims Department PO Box 373150, Denver, CO 80237-3150				
EDI Payor ID: 91617				
All Kaiser Permanente plans provide worldwide coverage for emergency care.				
kp.org	Card Is	sued: 03-14-2022		



Appointments, Medical Advice and Advice and Advice and After-Hours Care:

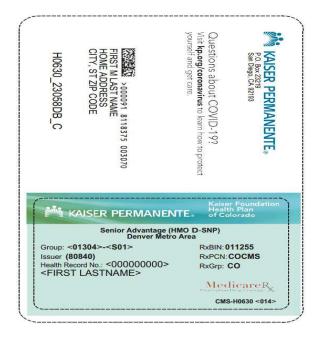
Member Services: 1-800-476-2167 711 TTY
Claims Information: 1-800-476-2167
Mail Order Pharmacy: 1-866-523-6059

Submit Claims to: Kaiser Permanente Claims Department PO Box 373150, Denver, CO 80237-3150
EDI Payor ID: 91617

All Kaiser Permanente plans provide worldwide coverage for emergency care.

kp.org Card Issued: 10-07-2024

# D/B and Pueblo Medicare HMO-SNP









# SoCo Medicare Part D - HMO and HMO-POS



**711 TTY** 1-800-218-1059 Appointments, Medical Advice and After-Hours Care: **711 TTY** Member Services: 1-800-476-2167 Claims Information: 1-800-382-4661 1-866-523-6059 Mail Order Pharmacy: Submit Claims to: Kaiser Permanente Claims Department PO Box 373150, Denver, CO 80237-3150 EDI Payor ID: 91617 All Kaiser Permanente plans provide worldwide coverage for emergency care. Card Issued: 10-07-2024 kp.org



Appointments, medical advice and After-Hours Care:

Member Services: 1-800-476-2167 711 TTY

Claims Information: 1-800-476-2167

Mail Order Pharmacy: 1-866-523-6059

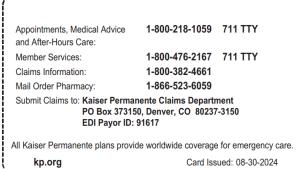
Submit Claims to: Kaiser Permanente PO Box 373150, Denver, CO 80237-3150 EDI Payor ID: 91617

All Kaiser Permanente plans provide worldwide coverage for emergency care.

kp.org Card Issued: 10-03-2024

# NoCo Medicare Part D - HMO and HMO-POS







Appointments, Medical Advice and After-Hours Care: 711 TTY
Member Services: 1-800-476-2167 711 TTY
Claims Information: 1-800-382-4661
Mail Order Pharmacy: 1-866-523-6059

Submit Claims to: Kaiser Permanente Claims Department PO Box 373150, Denver, CO 80237-3150
EDI Payor ID: 91617

All Kaiser Permanente plans provide worldwide coverage for emergency care.

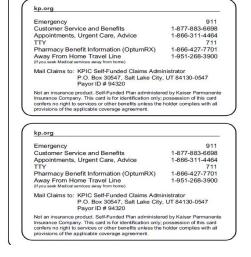
kp.org Card Issued: 10-07-2024

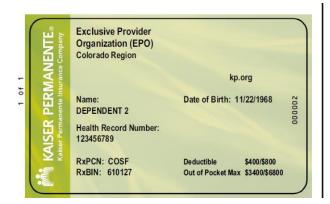
# 3.6.8 Self-Funded (SF) Plans Administered by KPCI Card Samples

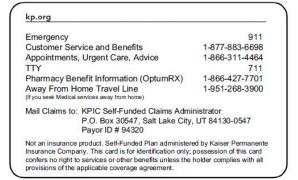
Refer to <u>www.providers.kaiserpermanente.org/cod</u> to obtain information regarding the KPIC Self-Funded products administered by KPIC.

# Colorado EPO, HRA-/HAS - Qualified Deductible EPO Plans



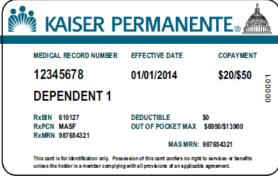




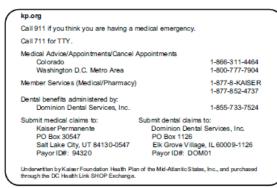


# DC SHOP - Denver/Boulder, Northern Colorado & Southern Colorado



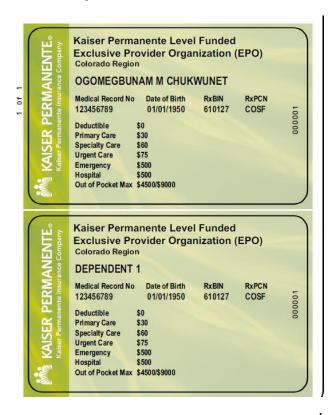


Call 911 if you think you are having a medical emergency. Call 711 for TTY. Medical Advice/Appointments/Cancel Appointments 1-866-311-4464 Washington D.C. Metro Area Member Services (Medical/Pharmacy) 1-877-8-KAISER Dental benefits administered by: Dominion Dental Services, Inc. 1-855-733-7524 Submit medical claims to: Submit dental daims to: Kaiser Permanente Dominion Dental Services, Inc. PO Box 30547 Salt Lake City, UT 84130-0547 PO Box 1126 Elk Grove Village, IL 60009-1126 Payor ID#: DOM01 Payor ID#: 94320 Underwritten by Kaiser Foundation Health Plan of the Mid-Atlantic States, Inc., and purchasthrough the DC Health Link SHOP Exchange.



# 3.6.9 Level-Funded Plans Administered by KPIC Card Samples

# Level Funding EPO, Deductible EPO, and HRA-/HSA- Qualified



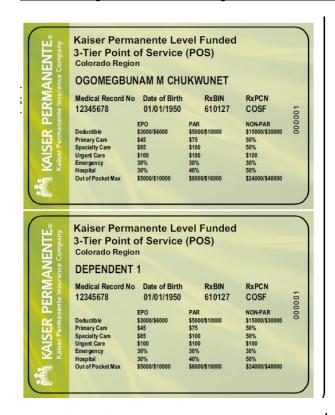
Emergency		911
Customer Service		1-800-401-8405
		(TTY 711)
Appointments, Urge	ent Care, Medical Advice	1-866-311-4464
Pharmacy Information		1-866-427-7701
Away From Home (If you seek Medical service		1-951-268-3900
Mail Claims to: KP	C Self-Funded Claims Adm	inistrator
P.C	. Box 30547, Salt Lake City	, UT 84130-0547
Pay	or ID # 94320	
If you received emergency	care in a non-Plan hospital call us at: 1	-800-225-8883 (TTY 711)
Not an insurance product.	P Level Funded plan is administered t	by Kaiser Permanente
	ard is for identification only; possessio	
confers no right to services provisions of the applicable	or other benefits unless the holder con	nplies with all

Emergency	911
Customer Service	1-800-401-8405 (TTY 711)
Appointments, Urgent Care, Medical Advice	1-866-311-4464
Pharmacy Information	1-866-427-7701
Away From Home Travel Line (If you seek Medical services away from home)	1-951-268-3900
Mail Claims to: KPIC Self-Funded Claims Adm P.O. Box 30547, Salt Lake City Payor ID # 94320	
If you received emergency care in a non-Plan hospital call us at: 1	-800-225-8883 (TTY 711)
Not an insurance product KP Level Funded plan is administered t Insurance Company. This card is for identification only; possessio confers no right to services or other benefits unless the holder con provisions of the applicable coverage agreement.	n of this card

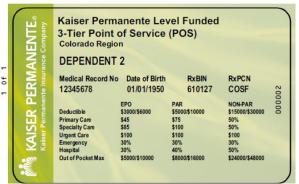
VENTE &	Kaiser Perm Exclusive Pr Colorado Regio	ovider Orgai			
(AISER PERMAI aiser Permanente Insuranc	DEPENDENT Medical Record No 123456789 Deductible Primary Care Specialty Care Urgent Care Emergency		RxBIN 610127	RxPCN COSF	000005
	Hospital Out of Pocket Max	\$500 \$4500/\$9000			

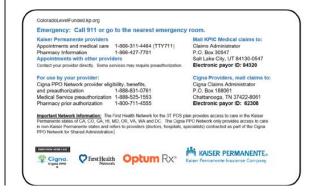
Emergency	911	
Customer Service	1-800-401-8405	
	(TTY 711)	
Appointments, Urgent Care, Medical Advice	1-866-311-4464	
Pharmacy Information	1-866-427-7701	
Away From Home Travel Line (If you seek Medical services away from home)	1-951-268-3900	
Mail Claims to: KPIC Self-Funded Claims Adm	KPIC Self-Funded Claims Administrator	
P.O. Box 30547, Salt Lake City	, UT 84130-0547	
Payor ID # 94320		
If you received emergency care in a non-Plan hospital call us at: 1	-800-225-8883 (TTY 711)	
Not an insurance product. KP Level Funded plan is administered	by Kaiser Permanente	
Insurance Company. This card is for identification only; possession		
confers no right to services or other benefits unless the holder cor provisions of the applicable coverage agreement.	nplies with all	

# Level Funding 3-Tier POS, including HRA-/HSA- Qualified POS





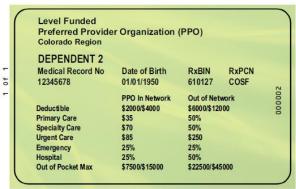




# Level Funding 2-Tier PPO, including HRA-/HSA- Qualified PPO









# 3.6.10 Medicaid Programs

In Colorado, Medicaid is called "Health First Colorado" (Colorado's Medicaid Program). Health First Colorado provides free or low-cost health coverage to individuals and their families who qualify. Child Health Plan *Plus* (CHP+) is a public health program that offers low-cost health for certain children and pregnant women who qualify. The Colorado Department of Health Care Policy and Finance \*(HCPF) administers Health First Colorado,

Child Health Plan Plus, and other health care programs. Kaiser Permanente participates in Health First Colorado as a Fee For Service Provider and as a Managed Care Organization for CHP+.

# 3.6.11 Colorado Option

Established through HB21-1232, the Colorado Option requires all carriers in the Individual and Family and Small Group markets to offer Colorado Option standardized benefit plans. The plans were created by the Colorado Division of Insurance (DOI) to have standardized benefits and cost sharing requirements, with the goal of improving health care access and affordability, while making it easier for consumers to compare their coverage options between carriers.

# **NEW Effective January 1, 2024: Announcing Colorado Option Network Change**

Beginning January 1, 2024, KPCO will be offering Colorado Option plans on two new Colorado Option networks, which will be comprised of a combination of providers contracted for the KP Select and KP Commercial networks. These new networks will be called Kaiser Permanente Colorado Option for Individuals and Families (KPIF) and Kaiser Permanente Colorado Option for Small Groups (SG).

# **Colorado Option Member ID Cards**

Please confirm the KP product the Member is enrolled in each time the Member presents at your office for services. To distinguish between Kaiser Permanente Colorado Option for Individuals and Families (KPIF) Members and Kaiser Permanente Colorado Option for Small Groups (SG) Members, refer to the group number on the front of the Member ID card. ONLY Colorado Option (KPIF) Members will have a group number of "8000x".

Example:





# **Small Group Colorado Option**

Small Group (SG) KP Colorado Option Standardized Plans (Off Exchange ONLY)

SG Colorado Option Plans (Off Exchange ONLY)
KP Colorado Option Gold
KP Colorado Option Gold PPO
KP Colorado Option Silver
KP Colorado Option Silver PPO
KP Colorado Option Bronze
KP Colorado Option Bronze PPO

# **KPIF Colorado Option**

Standardized Plans and State Subsidized Colorado Option Silver Enhanced \$0 premium plans (On Exchange and Off Exchange).

Colorado Option Plans	Colorado Option CSR Plans
KP Colorado Option Gold	KP Colorado Option Silver 73% AV
KP Colorado Option Silver	KP Colorado Option Silver 87% AV
KP Colorado Option Silver X	KP Colorado Option Silver 94% AV
KP Colorado Option Bronze	*KP Colorado Option Silver Enhanced 94% AV

<sup>\*</sup>ONLY Sold through Colorado Connect (The Public Benefit Corp.)

# <u>Colorado Option Standardized Plans – Gold</u>



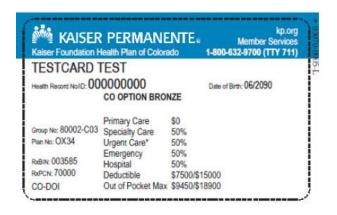


# Colorado Option Standardized Plans - Silver





# Colorado Option Standardized Plans - Bronze





# Colorado Option Standardized Plans - PPO Gold



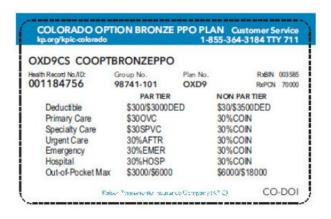


# Colorado Option Standardized Plans - PPO Silver





### Colorado Option Standardized Plans - PPO Bronze





# 3.6. DRUG BENEFITS

Kaiser Permanente offers supplemental drug coverage with many of its health plans. To verify a Member's drug coverage, obtain or view our drug formularies, identify available pharmacies, or for general questions, please use the following options.

- 1. Contact Member/Provider Services Department at 303-338-3800 *or* 1-800-632-9700 711 TTY
- 2. Use the Kaiser Permanente Community Provider Portal at: http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?
- 3. Surescripts provides some of this information, dependent upon the electronic medical record your practice utilizes

# 3.7.1 Pharmacy Networks

# **Medicare and Medicare Part D Benefits:**

- Medicare Senior Advantage Choice (PPO) Part D Benefits
  - We utilize OptumRX Pharmacies, Affiliated Retail Pharmacies.
- EPO (Level Funded Choice Plans Administered By KPIC) PPO Benefits
  - We utilize OptumRX Pharmacies, Affiliated Retail Pharmacies and Walgreens Mail Order Pharmacies.
- KPIC Choice PPO (Participating Provider Tier and Non-Participating Provider Tier)
   Benefits
  - We utilize Medimpact Pharmacies and Affiliated retail pharmacies.
  - KPIC Choice Utilizes Kaiser Permanente Mail Order Pharmacy Located in Downey, California.
- PPO
  - Utilize Walgreens Mail Order Pharmacies

Some plan members must refill their maintenance medication prescriptions at a KP Medical Office Pharmacy or through the KP Mail Order Pharmacy to be covered under their benefit. On rare occasions, there may be an urgent medical need to refill the prescription at an affiliated pharmacy. If this is the case, members may request an authorization for the maintenance drug to be filled at the Affiliated Pharmacy by calling Member Services. Members should refer to their EOC, membership agreement or contact Member Services to determine if this applies under their coverage.

# 3.7.2 Drug Formularies

- 1. Level Funded Choice Plans (PPO) Administered By KPIC
  - Follow the formulary titled Colorado Level Funded PPO Formulary
- 2. Medicare Senior Advantage Choice (PPO) Part D Benefits
  - Follow the formulary titled the Kaiser Permanente Medicare Part D Formulary.
- 3. KPIC CHOICE PPO Plan Benefits
  - The Outpatient Prescription Drug Benefit (RX) uses an open formulary that is managed by MedImpact, KPIC's Pharmacy Benefits Manager (PBM)

Except when prohibited by applicable state law, the Rx benefit is subject to the following utilization\_management requirements: (1) Quantity Limits; (2) Age Limits; (3) Step Therapy; and (4) Prior Authorization. The Prescribing Provider may request an exception or a waiver to the Outpatient Prescription Drug Prior Authorization Request, Step Therapy process, Quantity and Age Limits. To request for an exception or waiver of the utilization management requirements or for questions about the Outpatient Prescription Drugs covered under the PPO, you can call 1-800-788-2949 (Pharmacy Help Desk) or 711 (TTY) 24 hours a day, 7 days a week (closed holidays).

KPIC Formulary and the KPIC Choice PPO Drug List can be found at: https://choiceproducts-colorado.kaiserpermanente.org/2-tier-point-of-service-plan/member-information/pharmacy/

These drug formularies and preferred products lists can be found within the Community Provider Portal at:

http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?

Or you may obtain a copy of any of our drug formularies by contacting Member/Provider Services Department at 303-338-3800 or 800-632-9700.

Level Funded Choice Plans (PPO) Administered by KPIC: Follow the formulary titled Colorado Level Funded PPO Formulary.

# 3.7.3 Mail Order Pharmacy

Medicare Senior Advantage Choice (PPO) Part D Benefits and KPIC Choice PPO Plans

1. Kaiser Permanente Mail Order Pharmacy: 9521 Dalen St., Downey, CA 90242

**Phone for Providers:** 866-523-6059

**Fax for New Prescriptions:** 877-626-7035 or 562-401-2378

Hours of Operation: Monday through Friday, 8:00 a.m. to 6:00 p.m. MST

PPO (Participating Provider Tier) Benefits (No Mail Order Available in Non-Participating Provider Tier)

Walgreens Mails Service Pharmacy: P.O Box 29061, Phoenix, AZ 85038-9061

Phone for Providers: 800-332-9581

Fax for New Prescriptions: 800-332-9581

**Hours of Operation**: Monday through Friday, 6:00 a.m. to 6:00 p.m. Saturday & Sunday, 6:00 a.m. to 3:00 p.m.

The KPIC Choice PPO plans may have a benefit design that requires maintenance medications to be filled at a Kaiser Permanente pharmacy. This means that the first fill of a maintenance medication may be dispensed from any pharmacy within the network, however the subsequent dispenses must be from a Kaiser Permanente outpatient pharmacy or the Kaiser Permanente Mail Order pharmacy.

# 3.7.4 Specialty Pharmaceuticals

Kaiser Permanente utilizes a list of medications which are designated as specialty drugs. These medications are typically medications which require special dispensing and/or monitoring or are high-cost medications. Some prescription drug plans may have a defined copay/coinsurance tier for specialty drugs, and these drugs are usually limited to a 30-day supply. These drugs may also be restricted to being dispensed by a Kaiser Permanente pharmacy. In select cases involving rural areas, Kaiser Permanente will courier the prescription directly to the Member. To verify a Member's drug coverage, or to obtain or view the Kaiser Permanente Specialty Drug List please refer to the Community Provider Portal at:

http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?

In addition to a Kaiser Permanente pharmacy, Members on KPIC Choice PPO plans have the option of obtaining their specialty drugs from any MedImpact-contracted pharmacy.

**Colorado 2-Tier PPO Members** should obtain their specialty drugs from any MedImpact-contracted pharmacy.

**Level Funded 2-Tier PPO Members** should obtain their specialty drugs from any OptumRx-contracted pharmacy.

# 3.7.5 Drug Inclusions, Exclusions and Limitations

Kaiser Permanente's outpatient prescription drug coverage is determined by the specific drug formularies; however, many drug plans have specific exclusions, copays or coinsurances that are not reflected in the drug formularies. A general summary of inclusions, exclusions, limitations, and rules for Commercial and Marketplace plans can be found in the following sections. Medicare Part D plans follow the rules set forth by the Centers for Medicare & Medicaid Services (CMS). EPO Plans (Level Funded Plans Administered by KPIC) follow the rules set forth by the funding entity.

# **Inclusions**

Kaiser Permanente's outpatient prescription drug plans generally cover FDA approved medications for which a prescription is required by law, over-the-counter diabetic supplies and insulin, if they are included in the drug formulary or have been approved through the formulary exception process.

### **Exclusions**

Over-the-counter medications are excluded from benefit with the exception of diabetic supplies, insulin, and several items required by the Affordable Care Act. Prescription and Non-prescription devices and supplies are excluded unless they are specifically included in the drug formulary. Medications related to non-covered treatments or services are also excluded from the prescription drug benefit. Medications used for sexual dysfunction are excluded from benefit unless specifically purchased as a buy up. The Medicare Senior Advantage Choice (PPO) Part D formulary does not include drugs excluded by CMS. Please seek specific Member eligibility and drug coverage by contacting Member/Provider Services Department at for 303-338-3800 or 800-632-9700 or by using the Community Provider Portal at

http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?

# **Limitations**

Kaiser Permanente uses medication utilization management tools, unless prohibited by law, physician specialty requirements, day supply limitations, and prior authorization

requirements for various prescription drugs. These tools may be utilized differently amongst the various drug formularies.

For more detail regarding limitations please refer to Section 4.10.2 or the specific drug formularies at:

http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?

In addition, Kaiser Permanente may, in its sole discretion, establish quantity limits for specific prescription drugs in the event of a drug shortage or to reduce waste or abuse. The specific quantity limitations may not be reflected in the drug formularies.

# **Therapeutic Interchange**

Kaiser Permanente utilizes Therapeutic Interchange programs to promote rational, safe, and effective drug therapy. Prescribing provider approval is required before an exchange occurs. Affiliated providers may be notified of a request for therapeutic interchange via phone, fax, email or mailed letter. This notice will be prior to the implementation of a change.

# **Generic Utilization**

To ensure cost effective therapy, generic equivalents are utilized when available and appropriate. Only generic equivalents approved by the FDA are used. Pharmacies may substitute a preferred generic drug for a prescribed name brand drug unless prohibited by the provider as Dispense As Written. In this case the provider must have received approval through the drug exception process.

# 3.7.6 Drug Exception Process

Medications which are not included in the drug formularies are considered non-formulary and may require authorization prior to a Member receiving the drug. In addition, Kaiser Permanente uses limitations as defined above, which may also require authorization prior to a Member receiving the drug.

# For EPO Plans (Level-Funded Benefit Plans Administered by KPIC):

You may request a medication authorization via the following methods:

- Telephone 866-523-0925, Monday through Friday 8:00 a.m. to 5:30 p.m.
- Fax a completed Medication Request Form to 858-357-2615.
- Use Cover My Meds services at <a href="https://www.covermymeds.com/main/">https://www.covermymeds.com/main/</a>
   and choosing the Kaiser Permanente Colorado General Form and using the Fax Request option.
- Mail a Medication Request Form to:

# Kaiser Permanente Pharmacy Benefits Dept. 16601 E Centretech Parkway Aurora, CO 80011

A medication request form can be found on the Community Provider Portal at:

http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?

### For KPIC PPO and Choice PPO Plans:

**Prior Authorization may be required** on certain medications prior to a Member receiving the drug. You may request prior authorization by completing and submitting in writing the Pharmacy Prior Authorization Request Form (KPIC MRF) at:

https://choiceproducts-colorado.kaiserpermanente.org/wp-content/uploads/2022/12/CO-KPIC-Uniform-Pharmacy-Prior-Authorization-Request-Form\_KPIC\_MRF\_AT.pdf

You may reach MedImpact at 1-800-788-2949 (TTY 711), Monday through Friday, 8 a.m. to 6 p.m., Mountain time.

# For Medicare Senior Advantage Choice (PPO), a Medicare Part D Plan:

You may request a medication authorization via the following methods:

- Telephone OptumRx at 1-888-791-7255
- Use SureScripts for all electronic prior authorization needs (ePA directly with OptumRx, the Pharmacy Benefits Manager)
- Use Cover My Meds services at www.covermymeds.com and choosing the Kaiser Permanente Medicare option
- Fax a request directly to OptumRx at 1-844-403-1028

For more details regarding the Medication Exception process please refer to Section 4.11 of this Provider Manual.

# 3.7.7 Formulary Addition/Deletion Requests

Our Pharmacy and Therapeutics Committee and Formulary Committee will consider requests to add or delete medications on our drug formularies by affiliated providers. To

download a form to submit a formulary addition/deletion request please visit the Community Provider Portal at:

http://www.providers.kaiserpermanente.org/html/cpp\_cod/index.html?

# 3.7.8 Pharmacy Benefits Manager (PBM)

Kaiser Permanente contracts with three Pharmacy Benefits Managers (PBM's) to process and adjudicate outpatient prescription drugs.

# **MedImpact**

Processes Commercial benefits: Telephone: 1-800-788-2949

# **OptumRX**

Processes Medicare Part D benefits and performs Medicare Part D coverage determinations:

Telephone: 866-805-1690

# Optum Rx

Processes KPIC Self-Funded and Level Funded benefits:

Telephone: 1-866-427-7701

# 3.8. VISITING MEMBERS

Kaiser Permanente offers a Visiting Member Program to ensure that Members can receive a variety of health care services when temporarily visiting another Kaiser Permanente region. Visiting Member benefits may not be the same as those they receive in their home region and are subject to certain exclusions.

Visiting Members are directed to seek health care services at the nearest Kaiser Permanente Medical Office and contracted facilities/hospitals. If a Permanente Medical Group (PMG) physician needs to refer a Visiting Member to a Participating Provider, you will receive an authorization letter explaining the start and end dates of the referral and a description of the authorized services. Claims should be submitted to the Member's home region. For information, please refer to the Member's Identification Card.

# 3.9. NO SURPRISE ACT

The No Surprises Act, Section 113<sup>1</sup>, effective 1/1/22, requires issuers of Commercial non-grandfathered individual and group plans to provide continuity of care (CoC) under certain circumstances.

Under the statute, health plans are required to notify enrollees of their right to CoC<sup>2</sup> when:

- 1. A provider's or facility's contract with the health plan terminates or expires;
- 2. A provider's or facility's contract is amended, resulting in an enrollee losing benefit coverage of an item(s) or service(s) that was covered prior to the amendment; or
- 3. An employer group terminates their contract with the health plan.

If the health plan determines that the enrollee is a continuing care patient, they will be authorized to receive care from a provider or facility for up to 90 calendar-days, or when treatment is no longer required; whichever occurs first.

A "continuing care patient" is an enrollee who is:

- Undergoing treatment for a serious or complex condition;
- Inpatient or institutionalized;
- Scheduled for a nonelective surgery (including post-operative care needed for the surgery);
- Pregnant; or
- Terminally ill.

A "serious or complex condition" is:

- For an acute illness, a condition that is serious enough to require specialized medical treatment to avoid the reasonable possibility of death or permanent harm; or
- For a chronic illness or condition, a condition that is:
  - o life-threatening, degenerative, potentially disabling, or congenital; and
  - o requires specialized medical care over a prolonged period of time.

Additionally, the No Surprises Act, Section 113, establishes requirements<sup>3</sup> that outline the responsibilities of providers and facilities when an enrollee has been determined to be a continuing care patient.

Under the statute, in the case of a provider or facility contract amendment (as noted above in #2) or termination, for a service(s) and/or item(s) provided to a continuing care patient, providers and facilities must:

- Accept payment from the health plan and when applicable, cost-sharing from a continuing care patient, as payment in full for the item(s) and/or service(s); and
- Continue to adhere to all of the health plan's policies, procedures, and quality standards as if the contract amendment or termination had not occurred.

  - 26 United States Code (USC) 9818, 29 USC 1185g, 42 USC 300gg-113
     Requirement does not apply when a provider or facility is terminated for fraud or issues with quality standards.
     42 USC 300gg-138